

Message to Continuation School Subgrantees

Subject: CSP Subgrant Application Reminder - 9 Days Remaining to Submit Your Application

Dear CSP Continuation School Subgrantees,

As we approach the submission deadline for the CSP Subgrant Application to continue your award, we want to remind you that 9 days remain to complete and submit your full application (Friday, May 2nd).

At this point, you should have access to everything you need via the [GSC website](#) for resources and application materials, including the [Google Form](#) provided. Thanks to feedback we've received from an applicant today, there are a few discrepancies found on the narrative section titles listed on page 38 of the RFA for Continuation Subgrantees affecting sections G-J. To clarify this for all, the correct listing are as follows:

- A. Executive Summary
- B. Subgrant Project Goals and Budget Narrative
- C. Educationally Disadvantaged and At-Risk Students
- D. Standards and Aligned Curriculum
- E. Research-based Educational Model
- F. Staffing and Professional Development
- G. Accountability and Accreditation
- H. Board Capacity and Governance Structure
- I. Parent/Community Involvement
- J. Business Capacity and Facilities

Additionally, we are actively building your application in Foundant, and progress is well underway to ensure a smooth transition into the platform after your submission via the temporary system, Google Form. There is no need to create an account into the Foundant Grant Management system just yet. You can expect to receive an email on or around May 2nd confirming receipt of your full application materials—including your narrative, budget, and appendices. At that time, we will also provide an update on our progress in transferring your applications into Foundant. Information on your username and temporary password will follow, which will include a tutorial with step-by-step instructions for accessing and navigating the system for your activity moving forward.

If you have any questions or concerns and wish to speak to a member of the CSP Grant Team, please send them via email and/or consider reaching out to book time for consultation (advertised as *by appointment office hours*).

Best regards,
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